



# CITY OF UPLAND DEVELOPMENT SERVICES MEETING SCHEDULE

**PUBLIC COUNTER HOURS: 8 a.m. to 6 p.m., Monday through Thursday**

**Appointments should be made to submit all new development applications.** Please call the planner who assisted you in preparing the application to schedule an appointment for submittal.

Staff review is conducted for each project prior to scheduling it for consideration by the Administrative Committee, Design Review Board, or Planning Commission. Within thirty (30) days of filing an application, staff will determine whether the application is incomplete or whether the project can be scheduled for consideration by the Administrative Committee, Design Review Board, or Planning Commission, as applicable. If the application is deemed incomplete, a letter detailing the items necessary to complete the application will be provided to the applicant.

*Note: Administrative Committee Review and Design Review must be completed prior to applying for Planning Commission review.*

<b>ADMINISTRATIVE COMMITTEE</b> <i>2<sup>nd</sup> Tuesday of each month*</i>	<b>DESIGN REVIEW BOARD (CITY STAFF ONLY)</b> <i>as needed</i>	<b>PLANNING COMMISSION</b> <i>4th Wednesday of each month at 6:30 p.m.*</i>
<b>2012</b>	<b>2012</b>	<b>2012</b>
JANUARY 10	JANUARY 11	JANUARY 25
FEBRUARY 14	FEBRUARY 15	FEBRUARY 22
MARCH 13	MARCH 14	MARCH 28
APRIL 10	APRIL 11	APRIL 25
MAY 8	MAY 9	MAY 23
JUNE 12	JUNE 13	JUNE 27
JULY 10	JULY 11	JULY 25
AUGUST 14	AUGUST 15	AUGUST 22
SEPTEMBER 11	SEPTEMBER 12	SEPTEMBER 26
OCTOBER 9	OCTOBER 10	OCTOBER 24
NOVEMBER 13	NOVEMBER 14	NOVEMBER 28*
DECEMBER 11	DECEMBER 12	DECEMBER 26*
<b>2013</b>	<b>2013</b>	<b>2013</b>
JANUARY 9, 2013	JANUARY 10, 2013	JANUARY 23, 2013

THIS SCHEDULE MAY BE REVISED WITHOUT PRIOR NOTICE

\*Dates may be adjusted for holidays, etc.